

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. EO/DDA	<i>W</i>	25 SEP 1991
2. A D D A	<i>H</i>	9-28
3. D D A	<i>J</i>	9/28
4. CMD (I think you may have already seen this)		
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Coordination	Justify	

**REMARKS**

1-2/3: Recommend discontinuance of the EOP (it is especially unfair for DDA types serving in other Directorates). Also, I agree that the AWP is not necessary for all, but the entire Agency should have one policy rather than leave it up to DD's + Office Heads. *J. L.*

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

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5041-102

OPTIONAL FORM 41 (Rev. 7-76)  
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Executive Registry  
81-8412

81-1992

24 September 1981

CONFIDENTIAL  
FILE 37

MEMORANDUM FOR: Executive Committee Members

FROM : Director, DCI/DDCI Executive Staff

SUBJECT : Agenda for Executive Committee Meeting, 1 October 1981:  
1) Proposed PAR Revisions; and 2) Safety Program

1. The Executive Committee will meet at 10:00 a.m. on Thursday, 1 October 1981, in the DCI Conference Room on two topics: Proposed Revisions to the Performance Appraisal Report (PAR) and the DDA Safety Program.

2. Tab A contains a Director of Personnel memorandum to the DDCI recommending three revisions to the PAR. Tab B contains the executive summary of a recent evaluation survey of the PAR. At the 1 October meeting the DDCI would like to hear your views on recommendations b and c and on the effectiveness of the PAR in general.

3. Background information on Mr. Fitzwater's briefing on the DDA Safety Program will be provided separately.

[Redacted Signature Box]

Robert M. Gates

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Attachments:

As stated

Regraded Administrative-  
Internal Use Only when  
separated from Classified  
Attachment(s).

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